

MONTGOMERY COUNTY FIRE AND RESCUE COMMISSION
FINANCE - TECHNOLOGY- PLANNING COMMITTEE
AUGUST 2, 2001

EOB LOBBY CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Commissioner Fernando Bren, Chair
Commissioner Leonard Marco
Commissioner Robert Freeman
Assistant Chief Mike Love, DFRS
Frank Kaleyias, MCFB (Alternate)
President Ken Fisher, GWGVFD

OTHERS PRESENT:

District Chief Elwood Ey, DFRS
Steve Lamphier, MCFRS
Steve Kurtz, GWGVFD
George Giebel, MCFRS
Neil Shorb, MCFRS
Beth Feldman, MCFRS
Annette Cheng, MCFRS

1- **CALL TO ORDER**
(Committee Chair Bren)

The meeting of the Finance, Technology and Planning Committee was called to order by Committee Chair Bren at 7:40 a.m. in the EOB lobby conference room at 101 Monroe Street, Rockville, Maryland.

2- **APPROVAL OF JUNE 28, 2001 MEETING MINUTES**

An amendment was made to the Planning Subcommittee report: change *Captain* Trivett to *Master Firefighter* Trivett.

A MOTION was made by Commissioner Freeman to approve the minutes of June 28, 2001 meeting of the Finance, Technology and Planning Committee as amended. MOTION SECONDED by Commissioner Marco and PASSED unanimously.

3- **SUBCOMMITTEE REPORTS:**

- **Apparatus/Facilities Subcommittee**

President Fisher reported on several items:

a. EMS Vehicle Replacement Report

President Fisher suggested that an addendum be filed to the EMS Vehicle Replacement report to modify the table of replacement if the FRC approves the extension of the EMS service for Stations 8 and 12. The original report written in March, 2001 did not include the EMS service for those two stations.

b. Support Vehicle Study

The Apparatus/Facilities Subcommittee reviewed the current policy on Support Vehicles at its July 23, 2001 meeting and made a few modifications to the policy. The major modification was the

definition of vehicles.

c. Reserve Fleet Policy

The tentative date to complete the draft policy on Reserve Fleet is December 2001.

- **Finance Subcommittee**

President Fisher required that a comprehensive list of ongoing or complete consultant contracts be provided to the FTP Committee for review. Mr. Shorb reported that he will convey President Fisher's request to the Fire Administrator.

Commissioner Freeman suggested that Commissioner Marco be the lead person in forecasting budget planning issues.

Committee Chair Bren suggested that Darlene Flynn of the Budget Office attend the August 23, 2001 FTP meeting to discuss various issues regarding the MCFRS operating budget.

Mr. Shorb gave an update on the MCFRS insurance deductibles. This item will be brought before the Commission for discussion at its monthly meeting on August 9, 2001. Mr. Shorb reported that the Fire Administrator is recommending increasing the deductibles for MCFRS insurance as follows:

- a. Motor Vehicle Collision from \$500 to \$1,000
- b. Motor Vehicle Comprehensive from \$100 to \$500
- c. Portable Equipment from \$100 to \$500

By increasing the insurance deductibles as recommended, the Fire Administrator plans to allocate the insurance deductible from a pool based upon the affiliation of the driver. A pool will be established to pay for deductibles following receipt of a quarterly report from the insurance company. The payment of deductibles will be used as a management tool to monitor the number and frequency of claims. The premium savings from implementing higher insurance deductibles will fund this pool in FY02.

In addition, the Fire Administrator is also recommending that towing vehicles due to mechanical breakdown be deleted as a covered loss in the MCFRS insurance program. Coverage on towing as a result of a vehicle collision will remain. The insurance carrier has advised that there has been a substantial increase in towing claims from breakdown.

- **Planning Subcommittee**

District Chief Ey reported that the plan for the renovation of Station 18 is under development.

- **Technology Subcommittee**

Assistant Chief Love reported that the PS2000 project is progressing. Captain Lipp is soliciting volunteers to assist with the implementation of the PS2000 process.

4. MCFRS STRATEGIC PLANNING RETREAT UPDATE – SEPTEMBER 15, 2001

District Chief Ey reported that the second annual MCFRS retreat is scheduled for September 15, 2001 from 8:30 a.m. to 4:00 p.m. The meeting will tentatively take place at the University of Maryland / - Shady Grove – Rockville Campus. The purpose of this meeting is for key representatives of the MCFRS to review last year's goals and objectives and to ensure that those goals were achieved.

5. FACILITIES BUDGET PER SQUARE FOOT

Mr. Steve Kurtz reported that he had forwarded County facility budget information on a per square foot basis to the MCFRS Budget Office.

A MOTION was made by Commissioner Marco to adjourn the meeting. MOTION SECONDED by Commissioner Freeman and PASSED unanimously.

The meeting was adjourned at 9:30 a.m.

